

**Town of East Windsor
Ethics Commission
Special Meeting Minutes
September 21, 2015**

(UNAPPROVED)

Commission Members

Kathy Bilodeau
Tom Burnham
Nancy Masters
Al Penland, Secretary
Mark Simmons, Chairman

The meeting was called to order at 7:00 pm. The Chair noted that all members were present.

The Chair asked for approval of the minutes of the meeting of September 8, 2015. A motion was made (K. Bilodeau) and seconded (T. Burnham) to accept those minutes. In favor – unanimous.

A discussion was held regarding the draft of the Memorandum of Decision relative to Town of East Windsor Ethics Complaint Number 2015 - 002. Editing changes were suggested, discussed and agreed upon by all members.

Notes of the changes were recorded by N. Masters and A. Penland, and a revised version was to be completed, reviewed and agreed upon by both Masters and Penland. A finished copy is to be delivered to Town Hall where all Commission members are to sign the document prior to the September 25, 2015 deadline.

A motion was made (K. Bilodeau) and seconded (T. Burnham) to accept the Memorandum of Decision relative to Ethics Complaint Number 2015 – 002 as edited and revised on September 21, 2015.

In favor – unanimous.

A motion was made (T. Burnham) and seconded (A. Penland) to adjourn.

In favor, unanimous.

The meeting was adjourned at 7:31 pm.

Respectfully submitted,
Al Penland, Secretary